

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MEETING MINUTES

Meeting Type: General Meeting

Date : 03.06.2026

Chairperson: Rosie Hatswell

Time: 7.00pm

Minutes Recorder: Celia McCarthy

ATTENDANCE REGISTER:

Present	Kerry Fullarton, Celia McCarthy, Katie Langeweg, Rosie Hatswell, Saori Matsuo, Jessica Louise Darling, Andrew Hobson, Tina Darling, Janelle Brogna, Susan Field, Emma Pavlenko,
Apologies	Ashleigh O'Neill, Natalie Elliott, Trina Jorre de St Jorre
Non-financial members	-
New Members	
Resignations	-

CURRENT APPROVED EXPENDITURE REGISTER:

Item	Description / Value (GST inclusive)	Leader	Status
Soccer Goals	Up to \$2,700 (\$1,000 grant received plus P&C contribution of \$1,700)	Ash	Purchase order issued
Colour Run	Up to \$1,500 total (\$1000 on obstacles, \$500 on coloured chalk)	Celia	Pending
Rollerdrome Event	Up to \$300 on items for fundraising stall	Rosie	Pending
Graduation Celebration	Up to \$500 on sashes and decorations for Graduation	Katie	Pending
Christmas Stalls	Up to \$4,000 for Christmas stall stock	Celia	Pending
Teardrop banners	Up to \$400 for purchase of signage for P&C for events	Rosie	On hold
Term 2 Busy bee	Up to \$200 for purchase of supplies for busy bee	Ash	Pending
TOTAL	Up to \$5,800 (GST inclusive)		

No.	Item	Action / Resolution
1.0	General	
1.1	Welcome & Apologies	Rosie welcomed P&C members to the meeting and noted apologies from Natalie, Trina and Ashleigh.
1.2	Confirmation of previous minutes: Minutes of Interim Meeting held Wednesday 6 May 2026 are a true and correct record.	<i>The NPS P&C adopt these minutes</i> Moved: Tina Darling Seconded: Jessica Darling
2.0	Reports	
2.1	Treasurer's Report	<i>The NPS P&C adopt these reports as tabled</i>
2.2	Correspondence Report	
2.3	President's Report	<i>The NPS P&C adopt these reports as tabled</i>
2.4	Principal's Report	
2.5	School Board Rep. Report	Moved: Jessica Darling Seconded: Katie Langeweg P&C members unanimously approved the funds of up to \$200 to be spent on supplies for busy bee.
2.6	Scholastic Book Club Report	
2.7	Building & Grounds Report - <i>Busy Bee: B&G team requests funds of up to \$200 to be spent on supplies for busy bee – paint etc.</i>	
2.8	Road Safety Committee Report: - <i>Walk to school day: feedback from SM</i>	
3.0	Business Arising from previous minutes	
3.1	Digital communications & social media: - <i>School has requested that comms only be in reference to P&C events and no school events. Can this be opened up for 'Whats On this week' posts?</i>	<i>Discussions were held around including other school events in P&C socials. All P&C members approved.</i>
3.2	Fundraising & Infrastructure Priorities – 2026 - <i>Response provided to Amber-Jade Sanderson's office.</i> - <i>Fundraising Objectives for 2026 – ongoing discussions / suggestions?</i>	Discussions held around our current fundraising objectives. Confirming an email has been sent to Amber- Jade Sanderson's office with a list of fundraising objectives.
3.3	Reporting to ATO: - <i>Andrew is liaising with the ATO to gain appropriate permissions to lodge the outstanding reports. Ongoing.</i>	<i>Ongoing.</i> Action – Andrew to complete and finalise.
3.4	Sausage Roll Day planning: - <i>To be delivered via faction bays for Years 1-6 and delivered to PP / Kindy classrooms.</i>	Volunteers to arrive at 12.

No.	Item	Action / Resolution
	- <i>Call out for volunteers required?</i>	Orders to be handed out via faction colours 2 per table in alphabetical order. Current orders to date are: 180 large, 80 Small and 15 spinach.
3.5	Book Fair Planning: - <i>Call out for volunteers required?</i> - <i>Katie and Janelle to manage for 2026.</i>	Social media post arranged for a request for volunteers. Cash float will be given to Katie by Celia from the Second-hand uniform store.
3.6	Rollerdrome Event Planning: - <i>Booked in with Morley Rollerdrome.</i> - <i>Stall to be set up by P&C as per last year's event; basic chips, snacks, lolly bags etc. Will need the terminal reader and a small float for the day. To be organised closer to the time.</i> - <i>Planning ongoing</i>	All progressing well. Social media post has been uploaded. Discussions held around parents supervision and to ensure parents are aware that the P&C will not be responsible for unsupervised children.
3.7	Christmas Markets Planning: - <i>Previously agreed that Christmas markets are likely to be held on school grounds (in undercover area and lawn area adjacent), and time pushed back later into the evening to make the event more across twilight hours.</i> - <i>Friday as a day was preferred during the busy December period.</i> - <i>Planning ongoing.</i>	Ongoing.
3.8	Interschool cross country: 14th August - <i>Coffee van at NPS would be good. Havoc Coffee?</i>	Kerry and Emma to speak to Patrick regarding information surrounding interschool cross country. All members approved coffee van at cross country.
4.0	New Business	
4.1	No new items requested to be added. Open to floor for any new items for discussion.	<i>Tina shared a Thank you to Kerry and Staff for the P&C Morning Tea.</i>
5.0	Next Meeting	
5.1	Meeting Closed	8:13pm
5.2	Next Meeting Annual General Meeting , Week 3 Term 3; 5 August 2026 at 7.00pm	

END OF MINUTES