



Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MEETING MINUTES

Meeting Type: General Meeting

Date : 18.02.2026

Chairperson: Rosie Hatswell

Time: 7.00pm

Minutes Recorder: Ashleigh O'Neill

Present	Kristy Harrison, Susan Field, Celia McCarthy, Katie Langeweg, Rosie Hatswell, Saori Matsuo, Jessica Louise Darling, Ashleigh O'Neill, Andrew Hobson, Emma Pavlenko
Apologies	Tina Darling, Janelle Brogna, Natalie Elliot
Non-financial members	Trina Jorre
New Members	-
Resignations	-

No.	Item	Action / Resolution
1.0	General	
1.1	Welcome & Apologies	Tina Darling, Janelle Brogna & Natalie Elliot noted as apologies.
1.2	Confirmation of previous minutes: Minutes of Interim Meeting held Wednesday 26 November 2025 are a true and correct record.	<i>The NPS P&C adopt these minutes</i> Moved: Emma Pavlenko Seconded: Susan Field
2.0	Business Arising from previous minutes	
2.1	Christmas Markets – Lessons Learned & Feedback (RH): <ul style="list-style-type: none"> - <i>Despite very hot weather, overall feedback from stall holders, food vendors, and attendees was positive.</i> - <i>Key lessons identified included improvements to stall setup and arrangement, reviewing the event start time, streamlining the City of Bayswater approval process, and exploring ideas to increase profitability.</i> - <i>Thanks to the event's financial sponsors, and after covering the costs of entertainment and funded activities, the Christmas Markets generated a small profit of approximately \$250.</i> - <i>The event successfully met its objective of delivering a fun and festive community experience. The P&C intends to continue the Christmas Markets in 2026.</i> 	Note

No.	Item	Action / Resolution
2.2	Colour Run Outcomes (CM & KL): <ul style="list-style-type: none"> - This year we raise approximately \$4,900 (refer treasurers report), which while lower than previous years was a fantastic result for the P&C. - For the 2026 event we would reconsider the inflatable pools as they were problematic, and look to improve how we can get water to the oval for the event. - Overall a very successful event. 	Note
2.3	Christmas Stall Outcomes (SF): <ul style="list-style-type: none"> - Generally was successful; for 2026 we need to have a think about how we can 'refresh' the event. - Celia will lead for 2026. - The P&C approved the funds of \$4,000 to be put towards the Christmas Markets for 2026: existing stock to be sorted, and purchases to be made throughout the year by Celia & team. 	P&C members approved the funds of up to \$4000 to be spent on the Christmas stall for December 2026. Moved: Jess Darling Seconded Andrew Hobson ACTION: Celia to review existing stall stock, and begin purchasing new stock.
2.4	Digital communications & Social media (EP & AO): <ul style="list-style-type: none"> - New public Facebook Page to be connected to new Instagram and existing private group to be phased out. Kristy advised there is currently a NPS Facebook page that the P&C can run collaboratively with the school. Login details to be shared to Emma, Rosie & Ashleigh. - Existing Facebook group to be phased out over the remainder of Term 1, with all posts from Term 2 intended to be from the shared public Facebook page. - Emma putting together term planner for Term1 2026 now that dates have been confirmed. - P&C items delivered in Term 4 2025 to be advertised on social media. - Emma, Ash & Rosie to meet and establish a plan for social media posts – schedule known posts ahead of time to help streamline. 	ACTION: Kristy to share login details for NPS facebook page. Emma to link Instagram & Facebook. ACTION: Emma to finalise term planner & send draft to Kristy for review before posting to social media. ACTION: Ashleigh to post P&C delivered items on Facebook page.
2.5	Calendar of events (RH & AO) <ul style="list-style-type: none"> - P&C reviewed draft dates. Some minor adjustments to be made. Refer enclosed updated calendar for 2026. - For raffles; P&C members to begin thinking about prizes and approaching small businesses in our local area. 	ACTION: Ashleigh to update and reissue calendar of events for 2026.
3.0	Reports	
3.1	Treasurer's Report	<i>The NPS P&C adopt these reports as tabled</i> Moved: Katie Langeweg Seconded: Jess Darling
3.2	Correspondence Report	<i>The NPS P&C adopt these reports as tabled</i> Moved: Emma Pavlenko Seconded: Saori Matsuo
3.3	President's Report	

No.	Item	Action / Resolution
3.4	Principal's Report	The NPS P&C adopt these reports as tabled
3.5	School Board Rep. Report	
3.6	Scholastic Book Club Report	
3.7	Building & Grounds Report	Moved: Jess Darling Seconded: Emma Pavlenko
4.0	New Business	
4.1	<p>Fundraising & Infrastructure Priorities – 2026 (All)</p> <ol style="list-style-type: none"> Amber-Jade Sanderson has requested the P&C / School provide a list of 3 infrastructure priority projects. P&C to set fundraising objectives for 2026. <p><i>Some possibilities were discussed including:</i></p> <ul style="list-style-type: none"> <i>Active Play: Soccer goals (Y1/2 & Oval), forts, ninja elements, loose sports equipment (balls), inclusive playground adaptations etc.</i> <i>Building & Grounds: Turf replacement, Internal activity /wet areas update, wellness room refurb, toilet refurbishments, weather cover to bike store, artwork / banners and floor resurfacing to undercover area, new bottle filling chilled drink fountain, outdoor classroom etc</i> <i>Resources & Equipment: other classroom resources & teacher wish lists.</i> <p><i>Given the funding currently being secured for outdoor shade, play, administration building etc, it was generally agreed that next priorities for infrastructure projects could be the classroom blocks as this directly impacts teaching and learning.</i></p> <p><i>Discussions are ongoing: it was agreed that at the next meeting P&C will continue discussions.</i></p>	P&C members to continue discussions at next meeting. Ongoing.
4.2	<p>Uniform Shop (CM)</p> <p><i>Celia opened up the secondary hand uniform shop a few times over January / February. Sales for the new year are going well.</i></p>	Note
4.3	<p>Road Safety Committee (SM)</p> <p><i>Saori proposed to re-establish the Noranda PS Road Safety Committee. Terms of reference were tabled.</i></p> <p><i>In the short term, the intention is to support events throughout the school year such as walk or ride to school days to help alleviate traffic congestion. If the take-up is good by families, we can do more events throughout the year.</i></p> <p><i>Woolworths had previously committed to providing supplies for events such as ride and walk to school days. P&C to approach Woolworths to see if we can re-establish this for the upcoming 20th March walk to school day.</i></p>	<p>The NPS P&C endorsed the re-establishment of the road safety committee.</p> <p>Moved: Celia McCarthy Seconded: Susan Field</p> <p>ACTION: Saori to coordinate upcoming ride and walk to school days, including discussions with Woolworths. P&C to announce committee establishment to school community, and call out for any interested members who may want to join.</p>
5.0	Next Meeting	
5.1	Meeting Closed 8.36pm	
5.2	Next Meeting to be Week 7 Term 1; 18.03.2026	

END OF MINUTES