



Noranda Primary School Board Meeting

Date: 3 September 2025	Time/Venue 5.30pm, Noranda Primary School
Attendees Kristy Harrison Ned Hatwell Tracie Doherty Celia McCarthy Kelly Maher Kalli Mills Sally Palmer Kate Armstrong Nicette Cohen	Apologies Ahmed Siddique

Agenda Items

1.0 Welcome and apologies

Ned welcomed attendees to the meeting and noted Ahmed Siddique as an apology

1.1 Declarations of Conflicts of Interest

Nil

2.0 Minutes of Previous Meeting

That the minutes of the August meeting are true and correct.

Moved: Kelly Maher

Second: Kalli Mills

2.1 Kristy to circulate the link for the School Board Effectiveness Survey

Completed

2.2 Board members to complete the Board effectiveness survey before the next meeting.

Completed by 9 Board Members.

2.3 Ned Hatwell to prepare a summary of discussion points to share with the school community

Completed and circulated via Dojo

3.0 Regular Agenda items

3.1 Correspondence

Nil

4.0 New Business

4.1 School Board Effectiveness Survey feedback

Kristy shared the results of the School Board Effectiveness Survey and reviewed the responses received. Discussions were held around providing an anonymous Q and A box for families to raise concerns or queries.

Board members discussed positive responses received by members and made suggestions for future ways on improving communication with the School Community including attendance at School social events.

ACTION: Board members suggested to minute when the Board Chair meets with the principal

4.2 Maths direction 2026

Tracie Doherty presented the new Maths direction for 2026. A committee was formed to research and trial new programs with a teacher representative from each phase of learning

The committee approved two different programs

Shaping Minds aimed towards Pre Primary – Year 2 Students and Oxford Maths aimed towards year 3 – 6 students.

Both programs were trialled by students with positive results.

4.3 School Board goals

Ned revisited the Board goals and the status from Board members.

Suggestions were made to include a profile of new Board Members in the newsletter.

Board members discussed Cyber Security and the opportunity to arrange a Cyber Security session for students.

5.0 Scheduled Business

5.1 Board Membership – EOI

Both Ned Hatswell and Celia McCarthy will end their Board term at the end of 2025 allowing for two new vacant parent representative positions.

Board members agreed that the Expression of Interest process was to remain the same.

ACTION: Kristy to advertise EOI in the Week 9 newsletter to close on Friday 17 October.

ACTION: If greater than 2 EOI, Kristy to proceed with election process for Parent roles.

5.2 P&C update

Celia shared that a new P and C committee was formed, all office bearer positions were filled with 3 new members joining. A new building and grounds Sub Committee was approved dedicated to supporting the upkeep and improvements of our school facilities.

A Christmas Market event will be held on Deschamp reserve which will be a community event on Friday 12 December.

6.0 Upcoming Agenda Items

6.1 Fees and Charges 2026

6.2 Booklist approval

6.3 Annual Report

7.0 Closing

7.1 Next Meeting: Wednesday 29 October, 5.30pm

7.2 Board Reflections

7.3 Meeting Closed

Wednesday 3 September 6:45pm

Summary of Actions

Date	Action	Due
3 September 2025	Board members suggested to minute when the Board Chair meets with the principal	29 October 2025 <i>ongoing</i>
3 September 2025	Kristy to advertise EOI for Parent Board Representatives in the Week 9 newsletter to close on Friday 17 October.	18 September 2025
3 September 2025	If greater than 2 EOI, Kristy to proceed with election process for Parent roles.	20 September 2025
3 September 2025	Kelly to write the Board summary for the Community and send to Kristy for sharing on ClassDojo.	5 September 2025

Chairperson: Ned Hatswell Signed: _____ Date: _____