



Noranda Primary School Board Meeting

Date: 29 October 2025	Time/Venue 5.30pm, Noranda Primary School
Attendees Kristy Harrison Ned Hatswell Tracie Doherty Celia McCarthy Kelly Maher Kalli Mills Kate Armstrong Nicette Cohen Ahmed Siddique Matthew Deaves	Apologies Sally Palmer

Agenda Items

1.0 Welcome and apologies

Ned welcomed attendees to the meeting and noted Sally Palmer as an apology

Ned welcomed Matthew Deaves to the Board.

1.1 Declarations of Conflicts of Interest

Nil

2.0 Minutes of Previous Meeting

That the minutes of the September meeting are true and correct.

Moved: Kelly Maher

Second: Tracie Doherty

2.1 Board members suggested to minute when the Board Chair meets with the principal

Completed

2.2 Kristy to advertise EOI for Parent Board Representatives in the Week 9 newsletter to close on Friday 17 October.

Completed

2.3 If greater than 2 EOI, Kristy to proceed with election process for Parent roles.

Confirming two nominations were received from Matthew Deaves and Melissa Wroe therefore no election required.

2.4 Kelly Maher to prepare a summary of discussion points to share with the school community

Completed

3.0 Regular Agenda items

3.1 Correspondence

Board Chair and Principal Meeting 22/10/2025

- Two parent nominations for School Board positions received
- Email from Board Chair seeking approval from members to inform two nominees of their success in joining the School Board.

4.0 New Business

4.1 Open Meeting Night

No new business

4.2 School Development Days 2026

Kristy shared the School Development days for 2026

Thursday 29 January

Friday 30 January

Friday 29 May

Friday 21 August

Monday 12 October

Friday 18 December

All Board members approved the School development dates with the May, August and October days being set by the School.

4.3 Contribution and Charges 2026

Kristy shared the contribution and charges for 2026 and shared the proposed fees

All Board members approved the list

4.4 Booklists 2026

Currently website is down.

5.0 Scheduled Business

5.1 Board Membership – Parent Representative nominations and endorsements

Confirming both Matthew Deaves and Melissa Wroe nominated as new Board Members commencing 2026.

The role of Board Chair and Board Secretary will be up for nomination in early 2026.

5.2 Annual Report 2025 Board Summary

Ned shared the Annual Report Board Summary and shared the achievements to date.

5.3 P&C Update

Celia provided an update around the undercover area project and the progress to date.

Celia also provided an update to the Christmas Fete and the upcoming Colour Run in November.

6.0 Upcoming Agenda Items

6.1 Funding projection for 2026

6.2 Annual Report

Media announcement – State Funding/Breakfast Club

Kristy shared an update to the Media announcement regarding the state funding for a daily breakfast club. Noranda Primary School has been offered to take part. Kristy said that our breakfast club runs twice a week. The funding amount works out to be approximately \$30 per day which does not cover staff to run a daily breakfast club program.

Student assistant program

Kristy shared an update around the student assistant program

The government has announced the return of unclaimed payments back to families, via P&Cs.

The figure is related to the number of students currently at Noranda Primary School who have not claimed the student assistant program.

The P&C will then return back to the School for families who require assistance with school payments to maintain confidentiality around students and payments.

7.0 Closing

7.1 Next Meeting: Wednesday 26 November 6.30pm

7.2 Board Reflections

7.3 Meeting Closed

Summary of Actions

Date	Action	Due

Chairperson: Ned Hatswell Signed: _____ Date: _____