

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

Minutes of General Meeting

Date	3 rd September 2025	Chairperson	Rosie Hatwell
Time	7.00pm	Minutes Recorder	Ashleigh O'Neill

Present	Kristy Harrison, Susan Field, Celia McCarthy, Katie Langeweg, Rosie Hatwell, Saori Matsuo, Janelle Brogna, Jessica Louise Darling, Ashleigh O'Neill, Emma Pavlenko, Andrew Hobson, Tina Darling
Apologies	Natalie Elliott
New Members	Nil
Resignations	Nil

Agenda Item	Required	Discussion	Action / Resolution
1.Welcome	Discussion/ Resolution	Welcome and apologies – verbal welcome presented by Rosie Hatwell	Natalie Elliott noted as apology
2.Confirmation of Previous Minutes	Resolution	Minutes of Annual General Meeting held Wednesday 6 August 2025 are a true and correct record.	The NPS P&C adopt these minutes Moved: Janelle Brogna Seconded: Emma Pavlenko Carried
3.Business Arising from Previous Minutes	Discussion/ Resolution	1. Fathers Day Raffle funds raised (<i>CM & AH</i>) 2. Christmas Market Update (<i>RH & CM</i>)	1. Celia confirmed Fathers day raffle has raised a total of \$817 for the P&C. Raffle to be drawn 4 th September. Cash is currently with Brunetta, ready to bank. 2. The event is to have a community focus; to be held Friday 12 th December, 4.30-7.30pm. Stalls & entertainment currently being sought. Food trucks currently being locked in. The team are

			<p>working to seek sponsorship to cover some of the costs of various entertainment and activities for the community. Volunteer support closer to the time to be sought from school community.</p> <p>P and C members approved the funds of up to \$2000 to be spent on the Christmas markets.</p> <p>ACTION: Rosie, Celia and Katie to lock in various entertainment, stalls and providers as required for the event.</p>
		<ol style="list-style-type: none"> 3. Colour Run Update (CM & KL) 4. Disco Event: confirmation to hold or proceed with disco for 2025 (All) 5. Building & Grounds: Terms of reference, calendar & projects. Committee report to be tabled moving forward. (AO) 	<ol style="list-style-type: none"> 3. Scheduled for 28th November. Winning class to receive pizza lunch donated by the P&C, and the sliming of teachers. 2nd place class prize to be confirmed (possibly additional play time as per 2024). P and C members approved the funds of up to \$500 for the purchase of various obstacles for the Colour Run event. ACTION: Celia and Katie to purchase obstacles. Following the success of the Rollerdrome, and with the upcoming Christmas Markets, all P&C members agreed the Disco event would be deferred for 2025. To be revisited in 2026. Terms of reference have been compiled and will be added to minutes for review and comment. Undercover area works are progressing, with the school approving various quotes for painting, stage, fan and lighting earlier today. Work to begin over the October School holidays. Building and grounds subcommittee to present report at each General meeting moving forward.

		<p>6. Digital communication (AO)</p>	<p>6. Emma & Ashleigh to lead digital communications for P&C updates and reminders. For Term 4; Term planner to be put together ahead of week 1, and circulated to community. Reminders for individual events as they arise.</p>
4. Correspondence In / Out	Discussion/ Resolution	<p>31 July to 28 August</p> <p>31 July 2025 Amber-Jade Sanderson Sundowner thank you</p> <p>31 July 2025 WACCSO Newsletter</p> <p>4 August 2025 Amber-Jade Sanderson RE request for tablet donation</p> <p>5 August 2025 Containers for change newsletter</p> <p>6 August 2025 Intuit new passkey added for quickbooks</p> <p>6 August 2025 Amber-Jade Sanderson RE tablet donation confirmation</p> <p>6 August 2025 ACNC Newsletter</p> <p>13 August 2025 Take 5 ice cream information</p>	<p>The NPS P&C adopt the correspondence report as per attached.</p> <p>Moved: Jessica Louise Darling Seconded: Andrew Hobson Carried</p>

	<p>13 August 2025 Base WF Pizza information</p> <p>14 August 2025 WACCSO Newsletter</p> <p>15 August 2025 Simon Says information</p> <p>20 August 2025 Take 5 ice cream confirmation</p> <p>20 August 2025 Chips on a stick confirmation</p> <p>20 August 2025 WACCSO P&C voice</p> <p>22 August 2025 ACNC statement available for submission</p> <p>22 August 2025 ACNC various emails regarding change to responsible person & confirmation of submission of annual statement</p> <p>22 August 2025 Toni Cameron RE second hand uniforms</p> <p>25 August 2025 Chips on a stick confirmation</p> <p>25 August 2025 Simon Says confirmation</p>	
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5. Treasurer's Report	Report/Discussion/ Resolution	Tabled at meeting	<p>That NPS P&C adopt the Treasurers report as per the attached.</p> <p>Moved: Janelle Brogna Seconded: Katie Langeweg Carried</p>
6. President's Report	Report/ Resolution	Tabled at meeting	<p>That the NPS P&C adopt these reports as per attached / minuted.</p> <p>Moved: Jessica Louise Darling Seconded: Tina Darling Carried</p>
7. Principal's Report	Report/ Resolution	Tabled at meeting	
8. School Board Rep. Report	Report/ Resolution	Tabled at meeting	
9. Scholastic Book Club Report	Report/ Resolution	Tabled at meeting	
10. New Business	Discussion	<p>1. Christmas stall funds</p>	<p>1. Christmas Stall to be open 2nd December for Kindy A & PP. 5th December for Year 1 – Year 6.</p> <p>P and C members approved the funds of up to \$4000 to be spent on the Christmas stall stock.</p>

		<p>2. Kindy Carnival Monday 22 September and Thursday 25 September</p> <p>3. Busy Bee Proposal</p>	<p>ACTION: Susan to purchase items for the Christmas Stall.</p> <p>2. P&C to donate juice boxes to Kindy students for their Carnival Day.</p> <p>3. Proposal of busy bee to be held to support the works in the undercover area. Will involve cleaning and preparation for painting etc. Ashleigh to coordinate proposed date and circulate to Kristy for approval.</p>
11. Closure of Meeting and Date of next meeting		<p>Meeting closed at 7.47pm.</p> <p>Next meeting date: Wednesday 29 October 2025</p>	