

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MINUTES for Annual General Meeting

Date	6 August 2025	Chairperson	Vasilia (Celia) McCarthy
Time	7.00pm	Minutes Recorder	Natalie Elliott

Present	Kristy Harrison, Vasilia (Celia) McCarthy, Susan Field, Natalie Elliott, Katie Langeweg, Rosemary (Rosie) Hatswell, Jessica Louise Darling, Saori Matsuo, Ashleigh O'Neill, Janelle Brogna
Apologies	Minh Tran
New Members	Emma Pavlenko, Andrew Hobson, Tina Darling
Resignations	Minh Tran

Agenda Item	Required	Discussion	Action / Resolution
1.Welcome	Discussion/Resolution	Welcome and apologies – verbal welcome presented by Vasilia (Celia) McCarthy	
2.Confirmation of Previous Minutes	Resolution		That the minutes of the General Meeting of NPS P&C held on 11 June 2025 be taken as read and confirmed as a true and accurate record. Moved: Rosie Hatswell Seconded: Jessica Darling Carried

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3. Business Arising from Previous Minutes	Discussion/Resolution	Morley Rollerdom update and funds raised. Festive Fete update Graduation Banner /Props update	Funds raised \$1053.80 . Event was well received by students and families and well worth continuing as a profitable fundraiser. To be held 12 Dec - booked and confirmed with council Action: Rosie continuing to work on vendors and details - rides, food trucks, stalls and choir performance Katie and Celia shared that the new Graduating Class banner was ordered and collected. They have also organised balloons and large light up numbers. Class of 2025 sashes will also be ordered Teddy bears kindly donated by Minh Tran - enough bears to gift to graduating year 6 students for the next 2 years All members approved \$130 toward accessories for the bears including graduation caps. Kristy suggests bears are handed out by school staff on the last day of school
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		Update on Undercover area project	Ashleigh shared that quotes have been collected for painting, refinishing the floor, lighting, extending the stage, fan Approximate cost of \$55000 plus GST at this stage. \$40,000 donation from Amber-Jade Sanderson and the Labor government will be utilised Hoping for works to be completed prior to graduation
4. Correspondence In / Out	Discussion/Resolution	<p><u>11 June 2025 – 6 August 2025</u></p> <p>11 June 2025 Email from Minh Tran to NPS requesting invoice for Year Six Camp donation. Includes attached invoice</p> <p>16 June 2025 Email from Minh Tran advising unable to go ahead with Darts Fundraiser and confirming 2 submissions can be made for the LifeEd grant. Includes response from Kristy noting the hold on Darts Night and approval of 2 grant submissions for the LifeEd grant for both the Science area and PP with Miss McKercher leading the PP.</p> <p>16 June 2025 Email from Celia Philippou to Jake Wilson regarding Breakfast Club room upgrade and supplies.</p> <p>19 June 2025 WACCSO Newsletter</p>	<p>The NPS P&C adopt the correspondence report as per attached.</p> <p>Moved: Saori Matsuo Seconded: Janelle Brogna Carried</p>

		<p>23 June 2025 Response from Wellness Officer Jake Wilson responding to Breakfast Club room upgrade</p> <p>27 June 2025 WACCSO Certificate of Membership Additional Insurance for P&C associations</p> <p>28 June 2025 Containers for Change donation received</p> <p>1 July Gelato Truck information</p> <p>2 July 2025 Chips on a Stick information</p> <p>4 July 2025 Containers for Change donation received</p> <p>14 July 2025 Amber-Jade Sanderson Sundowner request for RSVP's</p> <p>18 July 2025 Reminder email Amber-Jade Sanderson Sundowner request for RSVP's</p> <p>Various unsolicited mail regarding food trucks and event information</p>	
5. Treasurer's Report	Discussion/Resolution	Treasurers Report (attached)	That NPS P&C adopt the Treasurers report as per the attached. Moved: Emma Pavlenko

		Solvency Statement presented to executive as signed by Vasilia (Celia) McCarthy	Seconded: Katie Langeweg Carried
6. President's Report	Report	Attached	That the NPS P&C adopt these reports as per attached. Moved: Saori Matsuo
7. Principal's Report	Report	Attached	Seconded: Janelle Brogna Carried
8. School Board Rep. Report	Report	Report attached	
9. Scholastic Book Club Report	Report	Report Attached	
10. New Business	Discussion	<p>Father's Day Raffle Prizes and Notes</p> <p>Colour Run obstacles request for funds</p>	<p>A number of prizes have been sourced from various local businesses</p> <p>Notes and raffle tickets will go home Mon 18 August, raffle drawn Thurs 4 Sept</p> <p>Date set for Nov 28th My Cause fundraising page will be opened in October</p> <p>Celia requested \$500 towards obstacles - all in attendance agreed to fund allocation</p> <p>Rosie O will be in attendance with her foam cannon</p>

		<p>Halloween Disco - Friday 24 October</p> <p>Proposal to establish a new P&C sub-committee: 'Building & Grounds'.</p> <p>Affirmation posters for students</p> <p>Digital Communication</p>	<p>Deferred for discussion at next general meeting</p> <p>Please refer to attached Building and Grounds Sub-Committee Proposal</p> <p>Initial Sub Committee creation agreed to by all present. New members of sub-committee as voted this evening - Ashleigh O'Neill Celia McCarthy Janelle Brogna</p> <p>Saori presented a carefully selected range of laminated affirmation posters for placing in toilet blocks and under cover area</p> <p>Discussion around creation of online term planner to share with parents Current communication via facebook platform, discussion around alternatives</p>
11. Election of Executive and Committee	Discussion / Nomination	All current Executive and Committee positions declared vacant	

12. Executive and Committee Nominations	<p><u>Office Bearers</u></p> <p>President (Executive Member) – Rosemary Hatswell</p> <p>Vice President (Executive Member) – Saori Matsuo</p> <p>Treasurer (Executive Member) – Andrew Hobson</p> <p>Secretary (Executive Member) – Ashleigh O'Neill</p> <p>#1Additional Executive Member and Account Signatory – Vasilia (Celia) McCarthy -</p> <p>#2Additional Executive Member – Tina Darling</p> <p>#3Additional Executive Member – Katie Langeweg</p> <p>#4Additional Executive Member – Jessica Darling</p> <p>#5Additional Executive Member – Janelle Brogna</p> <p>#6 Additional Executive Member - Susan Field</p> <p>#7 Additional Executive Member - Emma Pavlenko</p> <p>#8 Additional Executive Member - Natalie Elliott</p> <p>School Board Representative – Kristy Harrison & Celia McCarthy</p> <p>Book Club - Rosie Hatswell</p> <p>Book Fair - Katie Langeweg and Tina Darling</p> <p>Uniform Coordinator - Celia McCarthy</p> <p>Building & Grounds Sub-Committee - Ashleigh O'Neill, Celia McCarthy, Janelle Brogna</p>	<p>Resolution: That the P&C members named the above people be elected to their nominated positions and to include Account Signatories</p>
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13. Closure of Meeting and Date of next meeting		Meeting Closed at: 8.20pm Next meeting – General Meeting set for Wednesday 3 September at 7pm	
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