

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MINUTES of General Meeting

Date	13 February 2024	Chairperson	Celia McCarthy
Time	5.30pm	Minutes Recorder	Natalie Elliott

Present	Mailee Martin, Susan Field, Kristy Harrison, Celia McCarthy, Natalie Elliott, Minh Tran, Katie Langeweg, Rosie Hatswell, Jessica Louise Darling
Apologies	
New Members	
Resignations	Vladana Selander

Agenda Item	Required	Discussion	Action / Resolution
1.Welcome	Discussion/Resolution	Welcome and apologies – verbal welcome presented by Celia McCarthy	
2.Confirmation of Previous Minutes	Resolution		That the minutes of the General AGM Meeting of NPS P&C held 30 November 2023 be taken as read and confirmed as a true and accurate record. Moved: Rosie Hatswell Seconded: Susan Field Carried

3. Business Arising from Previous Minutes	Discussion/Resolution	1. Christmas Stall Update	Items sold well however lots of stock left over Funds raised of approx \$100 Likely not too much to spend on Mothers Day Stall Many children (approx 40-50) had no money for stall and were able to choose something from a donations box No feedback from families received regarding stall / gifts
4. Correspondence In / Out	Discussion/Resolution	<p>25 November 2023 -12 February 2024</p> <p>Email from Vladana Selander with email address update 26/11/2023</p> <p>Bank reconciliation report from Treasurer, Minh Tran for presentation to WACSSO 28/11/2023</p> <p>WACSSO Newsletter 30/11/2023</p> <p>Uniform Stock Usage Report forwarded by Kristy Harrison 01/12/2023</p> <p>MyCause November commission report 03/12/2023</p> <p>Appreciation Certificates from MyCause 04/12/2023</p> <p>Reminder to submit Annual Information Statement from ACNC 15/01/2024</p> <p>Uniform Stock Usage Report forwarded by Kristy Harrison 01/02/2024</p> <p>Email from Entertainment Book promoting current 4 months extra free promo 04/02/2024</p> <p>Various unsolicited fundraising idea emails</p>	The NPS P&C adopt the correspondence report as per attached. Moved: Katie Langeweg Seconded: Mailee Martin Carried

5. Treasurer's Report	Discussion/Resolution		That NPS P&C adopt the Treasurers report as per the attached. Moved: Jessica Louise Darling Seconded: Susan Field Carried
6. President's Report	Report		That the NPS P&C adopt these reports as per attached. Moved: Jessica Louise Darling Seconded: Susan Field Carried Action:
7. Principal's Report	Report		
8. School Board Rep. Report	Report		
9. Road Safety Committee	Report	Not Submitted	
10. Scholastic Book Club Report	Report		
11. New Business	Discussion	<ol style="list-style-type: none"> 1. Second Hand Uniform Shop Sales 2. 2024 Event Dates 	<p>\$555 in sales on the day which was a great result, many thanks to Celia and Katie for organising and running the stall</p> <p>See attached document Also discussed possibility of holding a Rollerdome event on 12 August</p>

		<p>3. Easter</p> <p>4. Shade sails future fundraising</p> <p>5. Canteen Friday lunch collection</p> <p>6. Funding Requests</p> <p>7. School Uniforms</p>	<p>Guess the Eggs in the Jar Celia requesting donations from Woolworths Noranda 50 cents per guess Promotional Facebook post scheduled for 11 March Faction Captains will run the competition Competition open to students from Years 1 - 6 Guesses will commence 18 March and winners announced 28 March Action: Celia to approach Woolworth for donations</p> <p>Car parked</p> <p>Discussion surrounding Friday lunch pickups currently 2 parent volunteers able to assist Kristy advised admin staff are not permitted to leave school grounds to collect lunch orders Action: Natalie to liaise with Brunetta in relation to contacting parent volunteers to organise future schedule</p> <p>Fridge required for wet area years 3-4 \$296 for chosen fridge - approved by all present Action: Admin to invoice P&C for fridge</p> <p>Perm-A-Pleat requested new contract signed Kristy meeting with Perm-A Pleat 14 Feb 2024 to determine what liability we have with them in terms of stock</p>
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12. Close of Meeting Next Meeting		<p>Meeting closed at 7.20pm</p> <p>Next meeting date: Wednesday 13 March 2024 7pm</p>	

