

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MINUTES of General Meeting

Date	6 September	Chairperson	Celia McCarthy
Time	7.00pm	Minutes Recorder	Celia McCarthy

Present	Susan Field, Kristy Harrison, Mailee Martin, Celia McCarthy, Natalie Elliott, Minh Tran, Katie Langeweg,, Rosie Hatswell, Vladana Selander
Apologies	Natalie Elliott,
New Members	
Resignations	

Agenda Item	Required	Discussion	Action / Resolution
1.Welcome	Discussion/Resolution	Welcome and apologies – verbal welcome presented by Celia McCarthy	
2.Confirmation of Previous Minutes	Resolution		That the minutes of the General AGM Meeting of NPS P&C held 2 August 2023 be taken as read and confirmed as a true and accurate record. Moved: Rosie Hatswell Seconded: Susan Field Carried

3. Business Arising from Previous Minutes	Discussion/Resolution		
		<p>1. Faction carnival update and profits</p> <p>2. Father's Day Stall and Raffle update and profits</p> <p>3. Clothing Swap Sustainability Event Friday 8 September</p>	<p>Minh shared the updated figures from the Faction Carnival Event. Overall profit \$2033.69 Square Reader sales on the day were \$212.83. Sausage Sizzle Pre order \$406.00 Sausage Sizzle Pre Order Cash \$707.00 Coffee Van kick back \$150.00 Discussions were held around providing free sausage sizzle for teachers in the future. Overall, the day went well. Mailee shared the profits for the fundraising for year six camp students in 2024 was \$423.00.</p> <p>Minh shared the profits of the Father's Day stall being \$855.00. Raffle sales were \$673.35.</p> <p>Tickets sold to date are 21 Actions: Float required (Minh to arrange) Square Reader required (Ming to arrange) Chairs from Staff Room to be used for guests. Celia and Katie to purchase food items and prepare platters with vouchers received from Coles and Woolworths and use the remaining money from the approved budget of \$600.00. Raffle to be held towards the end of the event. Katie to arrange wine glasses. Kristy to promote event at assembly on Friday 8 September and to send one more Dojo to parents advertising the event.</p>

		<p>4. Year 5 cohort Referendum Sausage Sizzle</p> <p>5. Scholastics BOGOF book fair</p> <p>6. Voluntary Contributions Update</p>	<p>Mailee advised that the next referendum will be held on Saturday 14 October and will be hosting a sausages sizzle for current year five students attending camp in 2024. The P&C approved the use of P&C money to be returned post profit. Budget \$800.00. Mailee has also secured Dancing Duck and Co coffee van with a kickback of sales back to the P&C All P&C members present approved the event to go ahead.</p> <p>Minh shared the dates of the November Book fair with delivery on Friday 10 November Sales will commence week of Tuesday 14 November, to Thursday 16 November</p> <p>All members present agreed to the increase of \$5 per child to \$10 per child. The price increase will be included in the Campion fees and charges to parents.</p>
4. Correspondence In / Out	Discussion/Resolution	<p>1 Aug 2023 to 1 September 2023</p> <p>Email from Kristy Harrison uniform stock usage report 1 Aug 2023</p> <p>Request from Celia to Naomi McLean MP requesting assistance with raffle prize donations 1 Aug 2023</p> <p>WACSSO Conference Registration reminder 1 Aug 2023</p>	<p>The NPS P&C adopt the correspondence report as per attached. Moved: Rosie Hatswell Seconded: Susan Field Carried</p>

		<p>Email from Nigel Ross confirming his donation toward colour for Colour Run 1 Aug 2023</p> <p>Response from Nigel Ross requesting contact prior to Colour Run in order to bring an advertising banner 03 Aug 2023</p> <p>Email from Kristy Harrison advising update to “back up date” for sports carnival if affected by inclement weather 04 Aug 2023</p> <p>Approval of Occasional Liquor Licence from Department of Local Government, Sport and Cultural Industries 07 Aug 2023</p> <p>Email from Canva to confirm Mailee Martin can access Canva for NPS and P&C related causes 15 Aug 2023</p> <p>Email from Rosie O via Lyn Sarti offering foam for sale for colour run 30 May 2023</p> <p>Principal’s Report from Kristy Harrison for minutes of meeting held 2 Aug 15 Aug 2023</p> <p>Treasurer’s Report from Minh Tran for minutes of meeting held 2 Aug 17 Aug 2023</p> <p>Email from parent Emma Pavlenko re sausage sizzle orders 21 Aug 2023</p> <p>Request from Kristy Harrison and various responses regarding date change for General Meeting to 6 Sept 22 Aug 2023</p>	
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5. Treasurer's Report	Discussion/Resolution		<p>That NPS P&C adopt the Treasurers report as per the attached.</p> <p>Moved: Rosie Hatswell</p> <p>Seconded: Katie Langeweg</p> <p>Carried</p>
6. President's Report	Report		<p>That the NPS P&C adopt these reports as per attached.</p> <p>Moved: Susan Field</p> <p>Seconded: Mailee Martin</p> <p>Carried</p>
7. Principal's Report	Report		
8. School Board Rep. Report	Report	<p>Kristy provided an overview of discussions held at the Board Meeting including feedback on the Public-School Review meeting and the</p>	

		Term 1 On Entry Data results for Pre-Primary and Year 1 Students.	
9. Road Safety Committee	Report	Not Submitted	
10. Scholastic Book Club Report	Report	Issue 5 2023 Book Club sales totalled \$446.00 earning the school \$64.65 in Scholastic Book Club Rewards. Issue 6 book club closing 05/09/2023.	
11. New Business	Discussion	<ol style="list-style-type: none"> 1. Stalls <ul style="list-style-type: none"> - future dates - possible format/sale day changes 2. Christmas Stall - approval of funds 3. Colour Run - approval of funds 	<p>Current dates are Wednesday 6 and Thursday 7 December. P&C agreed to move the dates to Wednesday 6 December and Friday 8 December and to consider a change of days in 2024. There will be no raffle held for the Christmas Stall this year. All members agreed. Kindy and two PP classes will purchase on the Wednesday with remaining students purchasing on Friday 8 December</p> <p>All members present approved the Christmas Stall budget of \$4,000.00 for this year and future years.</p> <p>Funds of \$480 approved to purchase colour. Nigel Ross from Ross Realty has sponsored the event. Discussions were held around an ice cream van which was approved by Kristy. Donations of icy poles will be requested from parents to give to students on the day. The winning class that raises the most money will also receive a pizza lunch in line with previous years winners.</p>

		4. Other Business (P&C profits)	<p>Action: Celia to purchase colour and confirm with Lady Bee Ice Cream their attendance.</p> <p>Discussion was held around P&C profits and where best to spend money raised. Kristy said that it would be ideal for money to go towards upgrading our current playground and fort area. All members were happy with this decision with more discussions to be held on on how best to support and share with the school community.</p>
12. Close of Meeting Next Meeting		New meeting dates for 2023 Tuesday 17 October at 5.45pm Tuesday 28 November 7.00pm	