

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MINUTES for Annual General Meeting

Date	2 August 2023	Chairperson	Vasilias (Celia) McCarthy
Time	7.00pm	Minutes Recorder	Natalie Elliott

Present	Susan Field, Kristy Harrison, Mailee Martin, Vasilias (Celia) McCarthy, Natalie Elliott, Minh Tran, Katie Langeweg, Vladana Selander, Rosie Hatswell
Apologies	
New Members	
Resignations	Carol Anne Prinsloo

Agenda Item	Required	Discussion	Action / Resolution
1.Welcome	Discussion/Resolution	Welcome and apologies – verbal welcome presented by Vasilias McCarthy	
2.Confirmation of Previous Minutes	Resolution		That the minutes of the General Meeting of NPS P&C held on 7 June 2023 and the AGM held on 4 August 2022 be taken as read and confirmed as a true and accurate record. Moved: Susan Field Seconded: Mailee Martin Carried

			<p>Clay McCarthy has offered to bbq sausages, bbq still to be purchased by Celia</p> <p>Carol Anne Prinsloo has offered to volunteer for leading the cake stall.</p> <p>Parent volunteers will be requested to assist with cake stall / bbq and packing and delivering orders.</p> <p>All in attendance agree to \$2000 budget for event</p> <p>Dancing Duck Coffee Van has been arranged by Mailee Martin, the coffee van will commence at 745am and will be situated on the oval.</p> <p>Volunteer sign up sheet discussed and decided against, will call for volunteers closer to the event date.</p> <p>Mailee requested the P&C support a Year 5 Raffle to raise funds for Year 6 costs (camp/graduation). This will be a Year 5 parent led raffle however needs to come under the P&C umbrella for insurance purposes.</p> <p>Action: Celia to purchase bbq as per previous approval, closer to event date.</p> <p>Costings Sausage Sizzle \$3.50</p>
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		<p>3. Book Fair Update</p>	<p>Drinks \$1.50</p> <p>Minh reported the school earned \$912 commission from the recent Book Fair, 17 books donated to the school. \$110 worth of vouchers given to select students to put towards purchase of a book Buy One Get One Free coming up in November</p>
4. Correspondence In / Out	Discussion/Resolution	<p>Email correspondence for the period of 7/6/2023 to 2/8/2023.</p> <p>Email from Shantel Tilbury requesting Second Hand Uniform 2/6/2023</p> <p>Email from Annette Long to Minh Tran confirming Book Fair vouchers 8/6/2023</p> <p>Email from Annette Long to Minh Tran re teacher nominee for students receiving Book Fair Vouchers 9/6/2023</p> <p>Email from Swan West re P and C Day 13/6/2023</p> <p>Tax Invoice from Lynn Sarti re Year Six Events 14/6/2023</p> <p>Email from Sophie Tomkins re Fun Run events 19/6/2023</p>	<p>The NPS P&C adopt the correspondence report as per attached.</p> <p>Moved: Mailee Martin Seconded: Minh Tran Carried</p>

		<p>Email from Jocelyn re Cyber and Digital Safety Event profits 28/6/2023</p> <p>Email from Kristy Harrison Stock Usage Report 9/7/2023</p> <p>Email from Swan West re Research Project Launch 19/7/2023</p>	
5. Treasurer's Report	Discussion/Resolution	Treasurers Report (attached)	<p>That NPS P&C adopt the Treasurers report as per the attached. Moved: Rosie Hatswell Seconded: Mailee Martin</p> <p>Carried</p>
6. President's Report	Report	Attached	<p>That the NPS P&C adopt these reports as per attached. Moved: Minh Tran Seconded: Mailee Martin</p> <p>Carried</p>
7. Principal's Report	Report	Attached	
8. School Board Rep. Report	Report	Report attached	
9. Road Safety Committee	Report	Report attached	
10. Scholastic Book Club Report	Report	Report Attached	
11. New Business	Discussion	<ol style="list-style-type: none"> 1. Faction Carnival 25 August update 	<p>As covered in business arising from previous minutes. Back up date if the weather is not good - Tues 29 Aug</p>

		<p>2. Clothing Swap Sustainability Event Friday 8 September</p>	<p>Donation has been received for the \$1000 event speaker for the event so happily going ahead.</p> <p>Rosie has created a daft flyer with link to Eventbrite to book. Ticket price \$20 pp incl nibbles, a drink and 10 items, any additional items \$1 per item</p> <p>615pm arrival for 630pm start with Kyra's presentation / 730pm-9pm for swap</p> <p>Occasional liquor licence applied for by Celia. Vasse Felix kindly donating 12 bottles of wine</p> <p>Looking for donations of non alcoholic drinks and food for nibbles perhaps from Woolies</p> <p>The event will be open to parents, friends & family of Noranda Primary along with select local schools</p> <p>Budget for the night required – all in attendance agreed on \$600</p> <p>Raffle prizes have been sourced, raffle ticket sales on the night only</p>
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13. Executive and Committee Nominations		<p><u>Office Bearers</u> President (Executive Member) – Vasilina (Celia) McCarthy Vice President (Executive Member) – Katie Langeweg Treasurer (Executive Member) – Minh Tran Secretary (Executive Member) – Natalie Elliott</p> <p>#1Additional Executive Member – Susan Field #2Additional Executive Member – Mailee Martin #3Additional Executive Member – Vladana Selander #4Additional Executive Member – Rosie Hatswell #5Additional Executive Member – TBA</p> <p>School Board Representative – Kristy Harrison Book Club – Rosie Hatswell Book Fair – Minh Tran Stalls #1 – Susan Field Stalls #2 – TBA</p> <p>Uniform Coordinator - Vasilina McCarthy and Katie Langeweg Road Safety Representative - TBA</p>	<p>Resolution: That the P&C members named the above people be elected to their nominated positions and to include Account Signatories</p>
14. Closure of Meeting and Date of next meeting		<p>Meeting Closed at: 8.55pm Next meeting – General Meeting set for Wednesday 30 August at 7pm</p>	