

Noranda Primary School Board Meeting



Our School Community Supports, Challenges and Inspires each other to Personal Excellence

Date:	31 August 2022	Chairperson	Lisa Martin
Time:	5.30pm	Minute recorder	Lisa Martin

Attendees:	Kristy Harrison, Lisa Martin, Kelly Maher, Michael Field, Sallie Sampson, Kerry Fullarton, Matthew Deaves, Alan Radford
Apologies:	Celia McCarthy, Joanne Bassett
Resignation:	

1.0 Agenda / Discussion Discussion/Decision

1. Welcome (Lisa)

- Lisa opened the meeting and welcomed attendees.

1.1. Declaration of Conflict of Interest (Lisa)

- Nil

2.0. Minutes of previous meeting (Lisa)

- Wording to previous minutes (re Waste Sorted Grant) to be updated/amended – to be resent and approved at next meeting.

2.1 Actions from Previous Meeting (Kristy)

- School Survey Translation – Kristy advised that unfortunately the upcoming school survey going out to parents, students and teachers is not able to be translated online into different languages.
- Option is to use paper copies that could be distributed in different languages. However this does not address the additional questions we have customised for our parents.

3.0 REGULAR AGENDA ITEMS

3.1 Correspondence (Kristy)

Nil

3.2 Finance Update (Kristy)

- One Line Budget presented and discussed.
- Election promise of \$25000 from Amber-Jade Sanderson from last State Election has been now been received. \$9000 of this funding will go towards new ipads for the science area.
- A \$10000 Education Department Grant will be used to upgrade the Science Room Furniture.
- We will also be receiving a Science Room upgrade which will not be an expense of the school. This will entail: non-slip lino, new benches, blinds for the windows, a refrigerator, freezer and microwave.
- We successfully gained the Queens Jubilee Grant of \$7900 going towards trees for the Early Childhood area.
- Kindy enrolments for 2023 not at capacity and current enrolments overall for 2023 are 15 less than 2022. Funding for Educational Assistants will be reduced due to students who qualify for this assistance no longer attending Noranda Primary School next year.

4.0 NEW BUSINESS

4.1. Board Memberships 2023

- Discussions continued regarding the need for new parent representatives and a new Board Chair in 2023.
- Teachers to identify and approach any parents they believe may be interested and was discussed about having one of the last two meetings of the year where we specifically invite parents interested to attend – noting all meetings are open to the school

community- to have a look and listen to what the Board do without any commitment to join. To be followed up more at future meetings.

4.2. Code of Conduct

- Signed Board Code of Conduct forms collected from all Board Members.

4.3 School Development Days 2023

- Kristy advised she is still waiting on potential Professional Development Days for 2023.
- Dates to be confirmed at next meeting.

4.4 Communication and Website

- Discussion held on updating the Board section of the School Website to foster better communication and awareness within the wider NPS school community.
- Board members to submit a short bio of themselves with reference to the Board to Principal Harrison, which will added the School Website.

4.5 School Directions

- Next school review will be in 2023. No firm date but likely will occur late in the year.

5.0 SCHEDULED BUSINESS

5.1 P&C Update

- The Board was updated on the new P&C executive committee from the AGM held on 3rd August, the recent school disco, father's day stall and upcoming faction carnival.
- Community member Alan Radford advised Bendigo Bank will re-commence their community grants in 2023 with grants given out for specific projects that have been investigated and costed for.

7.0 CLOSING

- Meeting closed at 6.45pm. Next meeting Wednesday 26th October – Week 3, Term 4 – 5.30pm

Summary of Action Items

Date	Action	Who?	Due Date
31/8/2022	Kristy to update minutes of 3/8/2022 meeting and re distribute to Board Members	Kristy	
31/8/2022	Board Members to submit biography/summary for School Website to Kristy	All members	
31/8/2022	Collection of signed Board Code of Conduct forms from those not in attendance	Kristy	

Next Meeting Date: Wednesday 26 October 2022

Chairperson: L. Martin Signed: [Signature] Date: 26/10/2022