

Noranda Primary School Board Meeting



Our School Community Supports, Challenges and Inspires each other to Personal Excellence

Date:	3 August 2022	Chairperson	Lisa Martin
Time:	5.30pm	Minute recorder	Celia McCarthy

Attendees:	Kristy Harrison, Lisa Martin, Celia McCarthy, Kelly Maher, Michael Field, Sallie Sampson, Kerry Fullarton, Matthew Deaves, Joanne Bassett, Alan Radford
Apologies:	
Resignation:	

1.0 Agenda / Discussion Discussion/Decision

1. Welcome (Lisa)

- Lisa opened the meeting and welcomed attendees.

1.1. Declaration of Conflict of Interest (Lisa)

- Nil

2.0. Minutes of previous meeting (Lisa)

- That the minutes of the June meeting are a true and accurate record. **Approved unanimously**

2.1 Actions from Previous Meeting (Kristy)

Kristy distributed the TheirCare out of school care providers proposal to Board members via email.

Kristy communicated with teachers regarding request for parent helpers which was well received by teachers.

Kerry is continuing to work on the selection criterion for teachers to nominate students in the Jeff Murphy Citizenship Award.

Kristy spoke to Geoff's wife who welcomed the idea and may consider presenting the award at the assembly.

<p>The Waste Sorted Grant application was sent to both Matthew Deaves and Sallie Sampson.</p>
<p>3.0 REGULAR AGENDA ITEMS</p>
<p>3.1 Correspondence (Kristy)</p> <p>Nil</p>
<p>3.2 Finance Update (Kristy)</p> <p>Kristy postponed the finance budget until the next Board Meeting Wednesday 31 August 2022</p>
<p>4.0 NEW BUSINESS</p>
<p>4.1. School Surveys</p> <p>The Board reviewed the 2020 student, parent and teacher survey questions and discussed what additional questions should/could be included for the 2022 survey which will be sent out online in late term three. The survey was unable to be translated into different languages at this stage. Kristy Harrison to investigate a program that may be able to do this.</p>
<p>4.2. Code of Conduct</p> <p>Kristy tabled the Code of Conduct to members of the Board. All members agreed a signatory line would be beneficial for members to sign. All members discussed and agreed to changes on the language used.</p>
<p>4.3 Grants Update</p> <p>Sallie advised the Board that the Waste Sorted Grant is a lengthy process whereby online training, and a committee is required with a policy and plan put in place. The process for accreditation can take up to 12 weeks, due to timing the Grant application may not make the deadline. Accreditation as a waste wise school will be sought first. Once Noranda Primary School is accredited there will be a sign for the wall to state this or a possible incursion. Teaching and learning resources will also be provided once we are accredited.</p>
<p>4.4 Board Membership</p>

<p>Discussion was held regarding the make-up of the Board for 2023 with current Board Chair and Parent Representative Lisa Martin leaving the school at the end of this year.</p> <p>There will be a need for one or more new parent representatives depending on who is continuing and the need to elect a new Board Chair. This will be followed up at future meetings.</p>
<p>4.5 On Entry Data</p>
<p>On Entry Pre-Primary and Year 1 On Entry Data was tabled to the Board.</p> <p>Assessments were completed on one on one between teacher and student in the areas of reading, writing and maths.</p> <p>Data presented showed Semester 1, 2022 Pre-Primary, Year 1 results and then a comparison of results was shown of the 2021 Pre-Primary cohort and their progression in Year 1 2022.</p> <p>Noranda Primary showed very good results overall and against like schools.</p>
<p>4.6 School Development Day</p>
<p>Discussion held off until the next meeting Wednesday 31 August 2022</p>
<p>5.0 SCHEDULED BUSINESS</p>
<p>5.1 P&C Update</p>
<p>Lisa Martin updated the Board on P&C Business.</p> <p>The P&C AGM will be held tonight straight after the Board Meeting whereby all Office Bearer positions will be up for nomination.</p>
<p>6.0 UPCOMING AGENDA ITEMS</p>
<p>6.1</p>
<p>NIIL</p>
<p>7.0 CLOSING</p>
<p>Meeting closed at 6.50pm</p> <p>Next Meeting Wednesday 31 August 2022</p>
<p>7.2 Board reflections</p>

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Summary of Action Items			
Date	Action	Who?	Due Date
3 August 2022	Parent Survey, Kristy to investigate possible ways of translating the survey into other languages	KH	
3 August 2022	Board Chair. Kristy to put out to the School Board nominations for a new Board Chair	KH	

Next Meeting Date: Wednesday 31 August 2022.

Chairperson: L. Martin Signed: 

Date: 26/10/2022