



Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MINUTES of General Meeting

DATE	7 September	CHAIRPERSON	Celia McCarthy
TIME	5.45pm	MINUTES RECORDER	Natalie Elliott

Present	Celia McCarthy, Natalie Elliott, Kristy Harrison, Carol Ann Prinsloo, Minh Tran, Sharon Pyke, Susan Field, Mailee Martin
Apologies	Lisa Martin, Vladana Selander
New Members	
Resignations	

Agenda Item	Required	Discussion	Action / Resolution
1. Welcome	Discussion	Welcome and apologies	Celia welcomed members and thanked them for attending
2. Confirmation of Previous Minutes	Resolution	1. Minutes of General Meeting 03/08/2022 are a true and correct record	The NPS P&C adopt these minutes Moved: Susan Field Seconded: Carol-Ann Prinsloo Carried
3. Business Arising from Previous Minutes	Discussion/Resolution	1. Disco Update	Funds raised from disco \$770.54, income slightly down on previous years due to paying for extra DJ time and library drinks and nibbles. A successful event. Earlier time slots for K- PP which was well

		<p>2. Father's Day stall update</p> <ul style="list-style-type: none"> • Dad Joke Competition update • Donations Update <p>3. Faction Carnival update</p>	<p>received as was Library reception. Agreed to proceed with this format for 2023. Noted need earlier volunteer arrival for start of disco and entry for students, more volunteers required for senior disco to police use of mobile phones. Will ask DJ to make an announcement at Senior Disco re student's mobile phone use. Noted no hot drinks permitted in undercover area during disco. Agreed to use a stamp on hand for students upon entry to avoid needing to ask for a ticket after toilet trips. Next year need to purchase more glow stick wand/swords/glasses</p> <p>Dad Joke competition attracted 3 new members to Facebook page. 13 new and 4 regular businesses donated for Father's Day raffle prizes, profit of \$938. Stall Profit of \$976.52. The stall was a success, need to consider raising budget for next year's stalls and this year's Christmas stall. All Executive members present approved funds of \$2500 for Mothers and Father's Day stalls</p> <p>Total profit from sausage sizzle, cake stall & coffee van was \$2761.40 which was a great success. Eftpos facility was well received. Coffee van well received and donated \$102 back to school. More volunteers required for cake stall and</p>
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		4. Containers for Change update	<p>early morning bacon and egg and lunchtime sausage sizzle cooking / serving. Need to use 2 bbqs for sausage cooking.</p> <p>Kristy took bins to Containers for Change- \$100.60 raised for school. Still lots of incorrect recycling occurring. Action: Kristy advised students will provide an update at assembly on what should go in the bins.</p>
4. Correspondence In / Out	Discussion/Resolution	<p>3 August to 31 August 2022</p> <p>Invoice received from DJ Boronia 13/08/22</p> <p>Chips on a Stick Fundraising initiative 18/08/22</p> <p>Lady Bee Ice Cream Van fundraising initiative 28/08/22</p> <p>Email from School parent offering assistance at Faction Carnival 1/9/2022</p> <p>Various communication from MyCause regarding registration and set up for Colour Run 16/8/22 to date</p>	<p>The NPS P&C adopt the correspondence report as per attached.</p> <p>Moved: Mailee Martin</p> <p>Seconded: Minh Tran</p> <p>Carried</p>
5. Treasurer's Report	Report/Discussion/Resolution	.	<p>That NPS P&C adopt the Treasurers report as per the attached.</p> <p>Moved: Susan Field</p> <p>Seconded: Natalie Elliott</p> <p>Carried</p>
6. President's Report	Report/Resolution		That the NPS P&C adopt these reports as per attached / minuted.
7. Principal's Report	Report/Resolution		

8. School Board Rep. Report	Report/Resolution		Moved: Carol-Ann Prinsloo Seconded: Mailee Martin Carried
9. Road Safety Committee	Report/Resolution	Wheely Fun Week - Week 10 Term 3 19-22 Sept	
10. Scholastic Book Club Report	Report/Resolution	Issue 5 saw \$493 in sales with \$98.60 reward to school Issue 6 saw \$192 in sales with \$38.40 reward to school	
11. New Business	Discussion	<ol style="list-style-type: none"> 1. New items to purchase for P&C – Warmer/BBQ 2. Open Night 2 November 3. Colour Run Friday 18 November 4. Confirmation of dates for Christmas Stall 	<p>Discussion surrounding the need of a warmer for use on faction carnival day. Action: Celia to investigate purchase / hire / borrow</p> <p>Discussed idea of sausage sizzle, food trucks, ice cream van, Tommy Sugo Action: agreed no food on the night, it is an opportunity to view childrens work</p> <p>Agreed to cap volunteer numbers and request only volunteers do this Encourage kids who do not wish to participate to wear a black tshirt. Action: Sharon to approach local business to ask for donation of colour in return for displayed signage at event.</p> <p>Confirmed dates are Wednesday 7 and Thursday 8 December. All Executive members present approved funds of 4K For Christmas stall. Raffle to be put in place.</p>

		<p>5. Book Store BOGOF</p> <p>6. Appointment of Auditor 2021/22</p> <p>7 Future event dates for 2022</p> <p>8 Fundraising Dates</p>	<p>Action: Sharon to investigate donations</p> <p>Minh advised dates booked for 8/9/10 October. No wishlists, no merchandise sales.</p> <p>Natalie advised that there is a need to engage an Accountant to Audit our P&C financially. Call out to school community was unsuccessful. Will contact Chartered accountant Rachael Leggett who contacted P&C offering flat \$500 fee as Australian Auditors are now charging \$660. Action: Natalie / Minh to contact Rachael Leggett</p> <p>Open Night Wednesday 2 November 2022</p> <p>Colour Run Friday 18 November</p> <p>Kindy Info Night Wednesday 23 November</p> <p>Christmas Stall Wednesday 7 and Thursday 8 December</p> <p>Term 4 - Friday 18 November Colour Fun Run Friday 2 December Crazy Hair</p>
12. Closure of Meeting and Date of next meeting		<p>Meeting closed 7.55pm</p> <p>Next meeting Wednesday 19 October at 5.45pm.</p> <p>Following meeting 23 November 7pm</p>	