



## Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

# MINUTES of General Meeting

DATE	8 June 2022	CHAIRPERSON	Lisa Martin
TIME	5.30pm	MINUTES RECORDER	Celia McCarthy

Present	Lisa Martin, Celia McCarthy, Natalie Elliott, Kristy Harrison, Carol Ann Prinsloo, Megan Lennon, Minh Tran, Sharon Pyke.
Apologies	Mailee Martin, Charles Kobelke, Angela Marsland, Vladana Selander, Kelly Maher, Joanne Turley, Marie Santoro Raegan Sgroi, Jasmine Jones.
New Members	
Resignations	

Agenda Item	Required	Discussion	Action / Resolution
1.Welcome	Discussion	Welcome and apologies	
2.Confirmation of Previous Minutes	Resolution	1. Minutes of General Meeting 11/5/2022 are a true and correct record	The NPS P&C adopt these minutes  Moved: Susan Field Seconded: Megan Lennon <b>Carried</b>

3.Business Arising from Previous Minutes	Discussion/Resolution	<p>1. Election BBQ Update and funds raised</p> <p>2. Square Reader Update</p> <p>3. Containers for Change update</p> <p>4. Donations Tubs/BBQs new requests</p> <p>5. P&amp;C Flyer Poster</p>	<p>Funds raised \$1,647.47 from Election BBQ. A successful event.</p> <p>Documents submitted by Minh to progress the use of a square reader. Minh will provide an update in approximately five days.</p> <p>Sharon advised first deposit of \$23.60 has been received. Parent Volunteers required to take items to Malaga. <b>Action:</b> Kristy to arrange</p> <p>Sharon advised various donations received from Office Works Morley. We have received 10 tubs to be used in the P and C storeroom. It has been identified that one of the current BBQs is faulty. Requirement is for a 4 burner BBQ. Sharon to try for a donation from Bunnings. All members presented approved <b>Action:</b> Sharon to investigate a 6 burner BBQ valued at \$298.00 and to advise members of status.</p> <p>Megan discussed the opportunity to set up a stand to meet and greet parents and citizens of Noranda PS to engage more with the P&amp;C</p>
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			<p>Megan has created a generic poster to be distributed to promote Noranda Primary P&amp;C. There will also be a flyer to promote future event to be placed on classroom doors.</p> <p>Agreed that the email and FB page to be included in Generic poster. Event poster to include name of person responsible for event as a contact. <b>Action:</b> Update Noranda Primary Website with information regarding our P&amp;C</p>
4. Correspondence In / Out	Discussion/Resolution		<p>The NPS P&amp;C adopt the correspondence report as per attached. Moved: Susan Field Seconded: Megan Lennon <b>Carried</b></p>
5. Treasurer's Report	Report/Discussion/Resolution	.	<p>That NPS P&amp;C adopt the Treasurers report as per the attached. Moved: Carol Ann Prinsloo Seconded: Susan Field <b>Carried</b></p> <p>Natalie advised that there is a need to engage an Accountant to Audit our P&amp;C financially. This is a requirement to be completed for the next financial year <b>Action.</b> Natalie to source a volunteer (Accountant) via Noranda Community Page</p>

6. President's Report	Report/Resolution		That the NPS P&C adopt these reports as per attached / minuted. Moved: Natalie Elliott Seconded: Susan Field <b>Carried</b>
7. Principal's Report	Report/Resolution		
8. School Board Rep. Report	Report/Resolution		
9. Road Safety Committee	Report/Resolution		
10. Scholastic Book Club Report	Report/Resolution		
11. New Business	Discussion	<p>1. Fundraising Requests</p> <p>2. Future Events.</p>	<p>The P&amp;C received two requests from teachers, a total of \$2,120.90</p> <ul style="list-style-type: none"> <li>• Comprehension Strategy Boxes for Year 3-6 Students \$1,500</li> <li>• Various items for Early Childhood Centre \$626.90</li> </ul> <p>All Executive and Financial members present approved</p> <p><b>Disco</b> Date set for Friday 12 August All approved DJ funds of \$550. New trial format to allow for Kindy/PP students to commence at 4pm to 5.15pm <b>Action:</b> Minh to contact DJ Boronia to investigate new fees to reflect new schedule. All Executive members present approved Budget of \$500 for costs associated with Disco. <b>Action:</b> Celia to update Disco Permission slip</p>

			<p><b>Father's Day Stall</b> Tuesday 23 August for Kindy A and Wednesday 24 August for the rest of the school</p> <p>All Executive members present approved funds of \$2k. Raffle to be put in place. <b>Action:</b> Sharon to investigate donations</p> <p><b>Book Week</b> Friday 26 August 2022</p> <p><b>Faction Carnival</b> Friday 2 September 2022</p> <p><b>Open Night</b> Wednesday 2 November 2022</p> <p><b>Colour Run</b> Friday 11 November 2022</p>
		3. Year 5 Fundraising for Camp contribution	<p>Natalie presented the idea of a Bunnings Sausage Sizzle to raise funds for current year 5 students attending year 6 camp in 2024. <b>Action:</b> Natalie to liaise with Bunnings for available dates in November and to present to Year 5 parents.</p>
		4. Fundraising Silly Socks Day	<p>Minh presented the Silly Socks – Jolly Soles fundraising idea. Each fundraising box contains 14 pairs of socks in a carry box – Cost is \$49, or \$3.50</p>

		5. Fundraising dates	<p>per pair. All Executive members present approved the fundraiser to purchase for Term 2 - Friday 1 July silly socks day and to trial for Father's Day.</p> <p>Term 2 - Friday 1 July silly socks day  Term 3 - Friday 23 September Free Dress Day  Term 4 - Friday 2 December Crazy Hair Day</p>
12. Closure of Meeting and Date of next meeting		<p>Meeting closed 7.30pm</p> <p>Next meeting to be held Wednesday 3 August 7.00pm to coincide with AGM.</p>	