

# Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

## MINUTES of General Meeting

<b>DATE</b>	16 February 2022	<b>CHAIRPERSON</b>	Joanne Turley
<b>TIME</b>	7.00pm	<b>MINUTES RECORDER</b>	Celia McCarthy

<b>Present</b>	Joanne Turley, Lisa Martin, Celia McCarthy, Kristy Harrison, Carol-Ann Prinsloo, Susan Field, Sharon Pyke, Minh Tran, Vladana Selander, Megan Lennon, Natalie Elliott Mailee Martin, Kelly Maher
<b>Apologies</b>	Charles Kobelke, Marie Santoro, Jasmine Jones, Angela Marsland, Zane Jovich, Raegan Sgroi, Zelda shabani
<b>New Members</b>	
<b>Resignations</b>	

Agenda Item	Required	Discussion	Action / Resolution
1. Welcome	Discussion	Joanne Turley	Joanne Turley welcomed all members and announced apologies.
2. Confirmation of Previous Minutes	Resolution	1. General Meeting of NPS P&C held on 24/11/2021 be taken as read and confirmed as a true and accurate	That the minutes of the General Meeting of NPS P&C held on 24/11/2021 be taken as read and confirmed as a true and accurate record. Moved: Susan Field Seconded: Lisa Martin <b>Carried</b>
3. Business Arising from Previous Minutes	Discussion/Resolution	1. Future events dates 2022	Joanne Turley to distribute proposed future dates to P&C members

		<ol style="list-style-type: none"> <li>2. Class reps/rules and regulations</li> <li>3. P&amp;C photos library/lower school area</li> <li>4. NPS P&amp;C Framework values code of conduct</li> </ol>	<p>Postponed until further notice</p> <p>Postponed until further notice</p> <p>All members present agreed to adopt and implement the new NPS P&amp;C Framework values and Code of Conduct as prepared by Mailee Martin</p>
4. Correspondence In / Out	Discussion/Resolution	<ol style="list-style-type: none"> <li>1. Tax invoice from Lyn Sarti for Scholastic commission 25/11/2021</li> <li>2. Email from Sharon Pyke providing school banking closure update 13/12/2021</li> <li>3. E Newsletter from WACCSO 16/12/2021</li> <li>4. Email to members copy of minutes and associated papers from November meeting</li> <li>5. 12/01/2022</li> <li>6. 2021 Annual Information Statement 20/01/22</li> <li>7. Mother's Day stall catalogue sent to Susan Field 24/01/2022</li> </ol>	<p>The NPS P&amp;C adopt the correspondence report as per attached.</p> <p>Moved: Joanne Turley Seconded: Megan Lennon <b>Carried</b></p>
5. Treasurer's Report	Report/Discussion/Resolution		<p>The NPS P&amp;C adopt the correspondence report as per attached, including treasurers report not tabled at meeting 24 November 2021</p>

			Moved: Susan Field Seconded: Joanne Turley <b>Carried</b>
6. President's Report	Report/Resolution	See attached	That the NPS P&C adopt these reports as per attached / minutes. <b>Carried unanimously</b>
7. Principal's Report	Report/Resolution	See attached	
8. School Board Report	Report/Resolution	See attached	
9. School Banking Report	Report/Resolution	See attached	
10. Uniform Shop Report	Report/Resolution		
11. Scholastic Book Club Report	Report/Resolution	See attached	
12. New Business	Discussion	<ol style="list-style-type: none"> <li>1. Mother's Day Stall approval of funds</li> <li>2. Easter 2022</li> <li>3. Year 6 fundraising initiatives</li> </ol>	<p>Mother's Day stall to go ahead in the undercover area – dates Tuesday 3 May and Wednesday 4 May. Funds of 2K for purchasing approved by members present</p> <p>Joanne Turley to communicate with Bakers Delight (Keryn Chester) regarding Hot Cross Buns to be ordered and distributed to classrooms. No raffle will be held this year.</p> <p>To be discussed over time on how we can adopt fundraising initiatives for all students at NPS to assist with morale and engagement.</p>

		<p>4. Facebook engagement</p> <p>5 Change of ABN (ACN Website)</p> <p>5. Volunteers and Vaccination Status</p>	<p>All members agreed morale and engagement is low on NPS Facebook socials. Mailee Martin suggested a recipe share initiative for all parents to engage and share recipes. All members present agreed. <b>Action:</b> Mailee Martin to progress</p> <p>The current ABN on the ACN website is not eligible for tax deductible donations and needs to be updated to our ABN which is registered for Tax deductible donations. All members present agreed for Natalie (Treasurer) to update ABN</p> <p>As per WACCSO guidelines. Any P&amp;C members volunteering at the school more than once a week must submit their vaccination certificate to front office.</p>
13. Closure of Meeting and Date of next meeting		<p>Meeting closed at 7.50pm</p> <p>Next Meeting Wednesday 16 March</p>	

Signed by President: \_\_\_\_\_

Date: \_\_\_\_\_