

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MINUTES for General Meeting

Date	19 February 2020	Chairperson	Kalli Mills
Time	7.00pm	Minutes Recorder	Jocelyn Deaves

Present	Susan Field, Kalli Mills, Jocelyn Deaves, Jeff Murphy, Lisa Martin, Nathan Hyatt, Megan Lennon
Apologies	Mel Cattai, Chas Kobelke, Darren
New Members	Minh Tran
Resignations	Tara East, Shane Meier, Liz Meier

Agenda Item	Required	Discussion	Action / Resolution
1. Welcome	Discussion/Resolution	Welcome and apologies Officially Elect – Kalli Mills as President of Noranda P&C	Resolution: Kalli Mills voted by all to position of President
2. Confirmation of Previous Minutes	Resolution		That the minutes of the General Meeting of NPS P&C held on 27 November 2019 be taken as read and confirmed as a true and accurate record. Moved: Nathan Hyatt Seconded: Lisa Martin Carried
3. Business Arising From Previous Minutes	Discussion/Resolution	3.1 School Banking School banking coordinator volunteers, so far we have a number of volunteers to cover a weekly roster – Ben Smith has volunteered to do school banking on a weekly	3.1 – Action – Kalli Mills to contact CBA to organise training & handover with a view to resuming school banking around 4/3/2020

		<p>basis - with a second volunteer to be organised on a rotating fortnightly basis - with the hope of being in a position to reinstate the School Banking Program as of 4/3/2020. We will have Commonwealth Bank's School Banking representative Karen out to provide training and support during this process. Tara East our previous school banking coordinator has also agreed to assist with a handover to the new coordinators.</p> <p>3.2 Disco 2020 Agreed to go ahead with the school disco - Dates agreed 22/5/2020 – Class split Kindy to year 2, Year 3 to Year 6 - 5pm-6.30pm Junior – Senior 7pm-8.30pm. DJ Bronia to be contacted, we have an alternative DJ if she is not available on our chosen date.</p> <p>3.3 Colour Run 2020 Agreed date of 23/10/2020. Term 4 – pending confirmation of Interschool Carnival. Megan Lennon still set to coordinate and run the event - with the assistance of other P&C Volunteers.</p> <p>3.4 Stalls - Date Discussion:</p> <p>3.4.1 - Mothers Day Stall - 5th (Kindy A) & 6th May 3.4.2 - Fathers Day Stall - 25th - (Kindy A) & 26th 3.4.3 - Christmas Stall - 1st (Kindy A) and 2nd December 3.4.4 - Year 6 Volunteers to support stalls Jeff agreed that engaging the year 6 students to volunteer to run the stall for the Kindy A group was a good idea and that the students would be more than happy to participate.</p>	<p>3.2 Action: Jocelyn Deaves to contact DJ Bronia to see if she is available on this date.</p>
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4. Correspondence In / Out	Discussion/Resolution	Attached	<p>The NPS P&C adopt the correspondence report as per attached.</p> <p>Moved: Megan Lennon Seconded: Susan Field Carried</p>
5. Treasurer's Report	Discussion/Resolution	Treasurer - Angela Bell - sent her apologies - in her absence two funding requests were presented to the Committee and approved as follows:	Action: Angela Bell to process payment to Noranda Primary School as agreed at meeting

		<p>Written Funding requests made to P&C:</p> <ul style="list-style-type: none"> - Request for funding \$1200 for Tennis Program – Tim Kelleher – Unanimously approved - Request for renewal of reading eggs licenses - \$859.25 – Unanimously approved 	
6. President's Report	Report	Adhoc report presented at meeting	<p>That the NPS P&C adopt these reports as per attached / minuted.</p> <p>Moved: Megan Lennon Seconded: Nathan Hyatt Carried</p>
7. Principal's Report	Report	Attached	
8. School Board Rep. Report	Report	<p>No board meeting has taken place yet this term.</p> <p>Board meeting rescheduled to 26/2/2020</p>	
9. Road Safety Committee	Report	<p>Presented by Kalli - Carol-Anne apologies</p> <p>Discussion regarding: Proposed New Footpaths, special consideration letters from P&C and School. Jeff will submit his letter on behalf of NPS to City of Bayswater, Carol-Ann on behalf of P&C will submit a letter to City of Bayswater. We will also need to write to the Department of Education requesting permission to use land for additional footpaths. Suggestion was made that the Sub-Committee approach Amber-Jade Sanderson - and have her make this request on our behalf, as it was made clear when she attend our meeting last year that the State generally had no interest in funding additional road access proposals for schools, and therefore our wanting to encourage better pedestrian access should be something she is able to support.</p> <p>No date has yet been set for the next sub-committee meeting.</p>	

<p>10. Scholastic Book Club Report</p>	<p>Report</p>	<p>10.1 - Book Fair Coordinator - new coordinator to be found and further discussions to be had regarding the date and running of the fair at the next meeting. Jocelyn agreed that if we were unable to find a new fair coordinator that she would step into the role for 2020.</p> <p>10.2 Book Club - Carol-Ann reported all orders for the book club's first edition had been successfully completed.</p>	
<p>11. New Business</p>	<p>Discussion</p>	<p>11.1 - Nature Play/School Grounds Review Proposed review of the school grounds – approach ProjectScape to quote on a whole school project plan.</p> <p>11.2 - Exploration of Grants & Funding available to the P&C/School Community General discussion was to set up a sub-committee focused on sourcing grants & funding for school projects. Agreed that we wouldn't form this sub-committee until we had a scope of works for upcoming projects.</p> <p>11.3 - Proposed Social event hosted by the P&C to attract new members to the P&C Discussion had about how to attract new members in the hope of growing the P&C member base – general discussion about how we can incorporate more fun and social events into the annual school calendar in order to engage with our school community. In addition changes to how we communicate with parents was discussed, as it is generally agreed that the newsletter isn't always the easiest way to get information out to parents. Discussion was had about re-branding the existing Noranda School Community Facebook page and repurposing it as a P&C operated and managed communication tool for parents and school community members. Agreed that the P&C would develop a code of conduct and clear guidelines for use and</p>	<p>11.1 Action - Jocelyn Deaves to approach Project Scapes for quote on providing plan for upgrades to the schools playgrounds</p> <p>11.3 – Action: Jocelyn Devaes & Kalli Mills to prepare a one page questionnaire for parents regarding what they want from their P&C. Action: Kalli Mills to discuss the Noranda School Community Facebook Group rebrand and relaunch with current Administrators/Moderators.</p>

		operation of the Facebook page and discuss its management with the current administrators/operators of the page and go from there.	
12. Closure of Meeting and Date of next meeting		Meeting Closed at 9pm Next meeting date set for –7pm, 8 April 2020	