

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MINUTES of General Meeting

DATE	18 th October 2017	CHAIRPERSON	Larissa Boccalon
TIME	7pm	MINUTES RECORDER	Suzanne Love

Present	Larissa Boccalon, Suzanne Love, Angela Bell, Kelly Marevic, Liz Meier, Darren Galbraith, Jo Turley, Olivia Stead, Jeff Murphy, Justine Kennedy
Apologies	Charles Kobelke, Shane Meier, Hadi Assanteh, Amanda Hendry, Karen Howe, Carolyn Galbraith
New Members	nil
Resignations	nil

Agenda Item	Required	Discussion	Action / Resolution
1. Welcome	Discussion	Larissa opened the meeting at 7.05pm	
2. Confirmation of Previous Minutes	Resolution		<p>That the minutes of the General Meeting of NPS P&C held on 30th August 2017 be taken as read and confirmed as a true and accurate record. Moved: Kelly Marevic Seconded: Jo Turley Carried</p> <p>That the minutes of the of the Executive meeting of the NPS P&C held on 13th September 2017 be taken as read and confirmed as a true and accurate record. Moved: Kelly Marevic Seconded: Angela Bell Carried</p>

<p>3.Business Arising From Previous Minutes</p>	<p>Discussion/Resolution</p>	<p>3.1 Baker’s Delight Fundraiser: A big thank you to Angela Bell for running this.</p> <p>3.2 Faction Carnival Cake Stall: Larissa thanked all the helpers.</p> <p>3.3 Disco: Hadi will buy drinks and snacks, confirm DJ and will issue tickets for entry and drinks on Monday 23 Oct 2017. Hadi has requested helpers for the disco. A float of \$200 will be passed from Hadi to Suzanne Love for the Book fair to be held on the 7th November 2017. When banked this float needs to be tagged as 'Disco'</p> <p>3.4 Parent direct Fundraiser: Olivia said she hasn’t logged on to the site to see if anyone has placed an order, she had done a cash order for a parent at school herself. Company hasn’t sent Olivia any correspondence.</p> <p>3.5 Book Fair: The date has been confirmed as Tuesday the 7th November in the undercover area. Notes will go out a week before and helpers will be rallied. A float will be used from the Disco of \$200 and then banked. The uniform shop Eftpos will be used as one isn’t being supplied by Scholastic.</p> <p>3.6 Pizza Day: Great Job to Liz Meier for organising and thank helpers on the day.</p>	
<p>4. Correspondence In / Out</p>	<p>Discussion/Resolution</p>	<p>Correspondence passed around to P&C members see report attached.</p>	<p>The NPS P&C adopt the correspondence report as per attached. Moved: Justine Kennedy Seconded: Jo Turley Carried</p>

5. Treasurer's Report	Report/Discussion/Resolution	See Attached Scone raiser went really well. Drums have arrived for music room.	That NPS P&C adopt the Treasurers report as per the attached. Moved: Olivia Stead Seconded: Kelly Marevic Carried
6. President's Report	Report/Resolution	See attached Please remember when planning dates for activities that we are mindful of organised events such as 'Bush Wardens' so they don't clash.	Resolution: That the NPS P&C agree to gift the school a budget of up to \$800 for end of year book rewards. Carried Unanimously Action: Justine to report back to P&C at next meeting.
7. Principal's Report	Report/Resolution	See attached	
8. School Board Rep. Report	Report/Resolution	Jo Turley said they welcomed a new member from the community. They discussed the Vision statement. The charges and contributions have been endorsed for 2018. They reviewed the Naplan results and the data.	
9. School Banking Report	Report/Resolution	See Attached	
10. Uniform Shop Report	Report/Resolution	Apologies from Hadi, he's been very busy. Suzanne says there's not been a lot coming through. Also for Uniform shop it needs to have a "Z" reading whenever anything is put through the till and any money needs to be banked that day. Talking about a possible online ordering system, or a possible change to Lowes shop for our uniforms. Re-look into next year. Justine will consider emailing other schools regarding the Lowes shop.	
11. Scholastic Book Club Report	Report/Resolution	Suzanne has been helping Kelly to learn the procedures ready to take over in 2018.	That the NPS P&C adopt these reports as per attached / minutes. Carried unanimously

12. New Business	Discussion	<p>12.1 Money in School P&C account. Approx \$17,000 in account. Jeff going to speak to teachers regarding a wish list about needs. If we purchased 15 laptops at a cost of \$700 per item. It would be around \$10,000.</p> <p>Jeff is considering up grading the library, the school has \$80,000 towards but it can cost up to \$100,000. \$5,000 kit for robotics.</p> <p>We can fundraise towards a particular project.</p> <p>12.2 Christmas stall will be held week 9, Wednesday the 6th December.</p> <p>12.3 Larissa suggested that the P&C have a social meeting i.e. a BBQ to celebrate a great year and as a Christmas party.</p> <p>12.3 We will also discuss at the next meeting regarding the school community BBQ to be held possibly in week 3, 2018. Jeff will Organise a date, possibly also have table for Bush wardens, Science table and running club etc.</p> <p>12.4 Can coordinators' please remember that monies for anything like Disco's etc need to be collected every day as it can't be left in the school drawer overnight.</p>	<p>Action: Jeff to report back to P&C with a wish list</p> <p>Action: Larissa to organise this.</p> <p>Action: carried forward to next meeting</p>
13. Closure of Meeting and Date of next meeting		<p>Meeting closed at 8.15pm</p> <p>Next Meeting 22nd November 2017</p>	

Signed by President: _____

Date: _____

