

Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

MINUTES of Annual General Meeting

DATE	2nd August 2017	CHAIRPERSON	Larissa Boccalon
TIME	7.05pm	MINUTES RECORDER	Suzanne Love

Present	Larissa Boccalon, Hadi Assanteh, Charles Kobelke, Kelly Marevic, Carolyn Galbraith, Angela Bell, Jo Turley, Olivia Stead, Shane Meier, Darren Galbraith, Leah Kotsoglo, Jeff Murphy, Suzanne Love, Justine Kennedy
Apologies	Amanda Hendry, Karen Howe
New Members	Nil
Resignations	Zareena Abu-Hassan

Agenda Item	Required	Discussion	Action / Resolution
1. Welcome	Discussion	Larissa welcomed everyone to the AGM. Briefly explained proceedings of the meeting. Zareena has resigned from P&C due to family commitments, however still wishes to be available to help with events.	
2. Confirmation of Previous Minutes	Resolution		That the minutes of the General Meeting of NPS P&C held on 7th June 2017 be taken as read and confirmed as a true and accurate record. Moved: Jo Turley Seconded: Justine Kennedy Carried
3. Business Arising From Previous Minutes	Discussion/Resolution	3.1 P&C Goals - Limestone blocks have been delivered by John Holland. Thank you to Kelly and Jeff for organising this. The \$20000 granted to school by Amber-Jade	

		Sanderson for the shade sales has been deposited in the school account. 3.2 Book Fair - Helpers needed. Set up Tuesday 8th August morning then class visits and sales.	Action: Larissa to email P&C with a reminder of dates and times and P&C to let her know if they are available.
4. Correspondence In / Out	Discussion/Resolution	Correspondence passed around to P&C members Baker's Delight Scone Fundraiser	The NPS P&C adopt the correspondence report as per attached. Carried unanimously Action: Angela to coordinate this fundraiser
5. Treasurer's Report	Report/Discussion/Resolution	See attached. Darren presented the EOFY report as well as the report for July.	That NPS P&C adopt the Treasurers report as per the attached. Moved: Shane Meier Seconded: Jo Turley Carried
6. President's Report	Report/Resolution	See attached Larissa received an invitation from Amber-Jade Sanderson to attend an education round table with Minister Ellery. Larissa asked for input from the P&C about points to raise - NAPLAN online with poor internet services, Federal funding school is eligible for that then goes into a general pool for allocation.	That the NPS P&C adopt these reports as per attached / minutes. Moved: Charles Kobelke Seconded: Angela Bell Carried
7. Principal's Report	Report/Resolution	See attached	
8. School Board Rep. Report	Report/Resolution	Jeff reported that the following items were discussed: School Vision Statement, Student Behaviour Policy - parent info, Literacy plan, Board accountability survey.	
9. School Banking Report	Report/Resolution	See attached	
10. Uniform Shop Report	Report/Resolution	Hadi thanked Suzanne for her help. Also thanked Darren and Larissa for help with stock take. Uniform Shop has made a profit this year.	

11. Scholastic Book Club Report	Report/Resolution	Suzanne talked further about the Book Fair. Float of \$200 to be arranged prior to the event.	
12. New Business	Discussion	<p>12.1 <u>Father's Day Stall</u> - Rooms 9,10 & 16 will be on an excursion on the Wednesday of the stall, so will do their shopping on the Tuesday. Set up Tuesday 12 - 1.30 pm. Sales for 9,10 & 16 that afternoon. Remainder of school will attend on the Wednesday.</p> <p>12.2 <u>Faction Carnival Cake Stall</u> - Friday 1st September. Larissa happy to coordinate this again with helpers. Sausage sizzle was discussed and decided that Yr 5 parents could do this to help fundraise for the 2018 Yr6 camp. Shane to look into this.</p> <p>12.3 <u>Disco</u> - Hadi to organise this for ?Term 4 depending on DJ availability. Suggested a Halloween theme.</p> <p>12.4 <u>Parent Direct Fundraiser</u> - Olivia will look into this and ?coordinate.</p> <p>12.5 <u>Football Jumpers</u> - Jeff presented a photo of the students in their new AFL jumpers.</p>	<p>Resolution: That the NPS gift the school \$385 for the balance of purchase of the AFL jumpers for the interschool team. Carried unanimously</p> <p>Resolution: That the NPS P&C agree to a budget of up to \$300 for the purchase of netball bibs for the interschool netball team. Carried unanimously</p>
13.Executive and Committee Election	Chairperson	<p>All current Executive and Committee positions declared vacant</p> <p>Roles explained to members. Also discussed succession planning and trying of new roles while more experienced members still available</p>	

		to help with roles.	
14. Executive and Committee Nominations	Chairperson	<u>Office Bearers</u> President (Executive Member) Vice President (Executive Member) Treasurer (Executive Member) Assistant Treasurer (Executive Member) Secretary (Executive Member) Additional Executive Member #1 Additional Executive Member #2 Additional Executive Member #3 Additional Executive Member #4 Additional Executive Member #5 Additional Executive Member #6 Additional Executive Member #7 Additional Executive Member #8 School Board Representatives <u>Co-ordinators</u> Uniform Shop #1 Uniform Shop #2 Book Club Disco Stalls #1 Stalls #2 Grants School Banking Co-ordinator #1	Larissa Boccalon Justine Kennedy Darren Galbraith Kelly Marevic Suzanne Love Charles Kobelke Angela Bell Shane Meier Olivia Stead Jo Turley Hadi Assanteh Carolyn Galbraith Leah Kotsoglo Jo Turley, Olivia Stead, Larissa Boccalon Hadi Assanteh Suzanne Love Kelly Marevic Hadi Assanteh Leah Kotsoglo Jo Turley Angela Bell Larissa Boccalon

		School Banking Co-ordinator #2 School Banking Co-ordinator #3	Carolyn Galbraith Suzanne Love Resolution: That the P&C members named above be elected to their nominated positions. Carried Unanimously
15. Business Arising from Nominations	Chairperson	Carried forward to next meeting.	Action: Darren to bring banking forms for appropriate members to complete.
16. Closure of Meeting and Date of next meeting		Meeting closed at 8.30 pm. Next Meeting 30th August 2017	

Signed by President: _____

Date: _____