

# Noranda Primary School Parents and Citizens Association Inc

Working Together for Our School Community

## MINUTES of Annual General Meeting

<b>DATE</b>	31 <sup>st</sup> July 2019	<b>CHAIRPERSON</b>	Larissa Boccalon
<b>TIME</b>	7.12pm	<b>MINUTES RECORDER</b>	Suzanne Love

<b>Present</b>	Suzanne Love, Tara East, Angela Bell, Megan Lennon, Carol-Ann Prinsloo, Kalli Mills, Susan Field, Darren Galbraith, Shane Meier, Liz Meier, Larissa Boccalon, Jeff Murphy, Jo Turley
<b>Apologies</b>	Sharron Pyke, Leah Kotsoglo, Charles Kobelke, Nathan Hyatt, Renee Thompson
<b>New Members</b>	Jocelyn Deaves, Melissa Cattai
<b>Resignations</b>	Kelly Marevic

Agenda Item	Required	Discussion	Action / Resolution
1.Welcome	Discussion	Larissa Welcomed everyone to the meeting and members current and new introduced themselves. Memberships were renewed.	
2.Confirmation of Previous Minutes	Resolution		That the minutes of the General Meeting of NPS P&C held on 5 <sup>th</sup> June 2019 be taken as read and confirmed as a true and accurate record. <b>Moved:</b> Darren Galbraith <b>Seconded:</b> Angela Bell <b>Carried</b>
3.Business Arising from Previous Minutes	Discussion/Resolution	<b>3.1 Colour Run</b> The colour run is our biggest fund raiser throughout the year, but unfortunately, we lose a lot money on prizes and fees from the company. We took \$2,684.82 profit. It was discussed that maybe next year we will investigate buying the colours online- we've kept	

		<p>the containers to re-use and not worry about prizes, but possibly do icy poles, cupcakes etc after. The Kindy students loved the obstacle course and bubbles. Kids get a certificate for fundraising.</p> <p><b>3.2 School road safety</b> Discussed looking at forming a road safety committee to come up with ideas. All schools have a hard time with safety and Parking.</p>	<p>The P&amp;C agreed to form a Road Safety Committee. Members will be Carol-Ann, Jocelyn, Melissa, Larissa and Jeff. Terms of Reference to be drafted.</p>
4. Correspondence In / Out	Discussion/Resolution	<p>Correspondence passed around to P&amp;C members Larissa tabled an email from our state representative- Melissa Gillespie. Also, an email to Larissa about an Education Round which Larissa attended.</p>	<p>The NPS P&amp;C adopt the correspondence report as per attached. <b>Moved:</b> Liz Meier <b>Seconded:</b> Megan Lennon <b>Carried</b></p>
5. Treasurer's Report	Report/Discussion/Resolution	See attached	<p>That NPS P&amp;C adopt the Treasurers report as per the attached. <b>Moved:</b> Kalli Mills <b>Seconded:</b> Jo Turley <b>Carried</b></p>
6. President's Report	Report/Resolution	See attached	
7. Principal's Report	Report/Resolution	See attached	
8. School Board Rep. Report	Report/Resolution	<p>Lisa Martin reported that the Board discussed: 2020 book list supplier. The school board have decided to switch to Champion for 2 yrs. Before and after school care. Attendance for the school. School business plan was discussed. School review planned for Term 1 in 2020.</p>	

9. Scholastics Book Club Report	Report/Resolution	Carol-Ann discussed that issue No# 5 was out. Tentative Book fair for next year, looking at around 22 <sup>nd</sup> May.	Carol-Ann to confirm this date with Jeff  That the NPS P&C adopt these reports as per attached / minutes. Moved: Jo Turley Seconded: Angela Bell Carried
10. New Business	Discussion	<p>10.1 <b>Disco</b>- do we want a disco. Carried forward to next meeting. Need to lock in DJ Bronia</p> <p>10.2 <b>Cheat Sheets</b>- are being written for positions for ease of handover to new coordinators and executive positions.</p> <p>10.3 <b>Father's Day stall</b>- to be held on the 28<sup>th</sup> August: Helper asked for with lunch provided</p> <p>10.3 <b>Faction Carnival</b> Larissa organising the cake stall as per usual, parents donate and volunteer sells. We will also hold a sausage sizzle</p> <p>10.4 <b>School Banking</b>: We discussed keeping or phasing out school banking. Some of the P&amp;C members will try to promote school banking more within the school until the end of the school year then it will be discussed again.</p>	<p>The NPS P&amp;C will hold a sausage sizzle at the NPS faction carnival and agree to fund the cost for purchasing sausages, buns, drinks and condiments for this carnival. <b>Carried unanimously</b></p>
11. Executive and	Chairperson	<b>All current Executive and Committee positions</b>	

Committee Election		<b>declared vacant</b>	
12. Executive and Committee Nominations	Chairperson	<p><u>Office Bearers</u>  President (Executive Member)  Vice President (Executive Member)  Treasurer (Executive Member)  Assistant Treasurer (Executive Member)  Secretary (Executive Member)</p> <p>Additional Executive Member #1  Additional Executive Member #2  Additional Executive Member #3  Additional Executive Member #4  Additional Executive Member #5  Additional Executive Member #6  Additional Executive Member #7  Additional Executive Member #8  Additional Executive Member #9  Additional Executive Member #10</p> <p>School Board Representatives</p> <p><u>Co-ordinators</u>  Uniform Shop #1  Colour Run  Book Club</p> <p>Disco  Stalls #1</p> <p>Stalls #2</p> <p>School Banking Head Co-ordinator #1  School Banking Head Co-ordinator #2</p>	<p>Larissa Boccalon  Kalli Mills  Angela Bell  Tara East  Jocelyn Deaves</p> <p>Liz Meier  Jo Turley  Melissa Cattai  Darren Galbraith  Susan Field  Lisa Martin  Carol-Ann Prinsloo  Suzanne Love  Shane Meier  Megan Lennon</p> <p>Lisa Martin</p> <p>Jo Turley  Megan Lennon  Carol-Ann Prinsloo  Nil  Jo Turley  Susan Field  Sharron Pyke  Tara East</p> <p><b>Resolution:</b> That the P&amp;C members named above be elected to their nominated positions.</p>
13. Business Arising from	Chairperson	13.1 Account signatories	The NPS P&C move that Kalli Mills and Tara

Nominations			East be added as signatories to the P&C accounts and that Kelly Marevic and Leah Kotsoglo be removed. That debit cards be provided to Jo Turley and Susan Field as stall coordinators. <b>Carried unanimously</b>
14. Closure of Meeting and Date of next meeting		Meeting closed at 9pm Next Meeting 4 <sup>th</sup> September 2019	

Signed by President: \_\_\_\_\_

Date: \_\_\_\_\_